



**SOUTH
YARRA
SPORTS**

SOUTH YARRA SPORTS
679 Chapel Street, South Yarra, 3141
Ph (03) 9823 7116
Fax (03) 9826 8767
Email bookings@sycs.com.au

2012 INDOOR STADIUM BOOKING FORM

Organisation/Club/Team Name	
Contact Name	
Mailing Address	
Suburb	
Postcode	
Email Address	
Telephone	Bh
	Ah/Mobile
	Fax

Court Area Required (Whole, third, two-thirds)	
Reason for Hire (Type of sport/Other)	
Day Requested	
Time Requested	From:
	To:
Date Range Requested	From:
	To:
Equipment Required	

Please Note:

- Bookings will not take effect until a confirmation letter or email is received.
- South Yarra Sports will not provide balls or racquets for sports.
- Payment is required prior to the commencement of all bookings unless by prior arrangement with management

I acknowledge that I have read and will comply with the conditions of hire and use of the Facility.

SIGNATURE OF HIRER _____ DATE _____

OFFICE USE ONLY.

Staffing:

Cleaning:

Payment Schedule:

Other information or Charges:

Confirmation letter/email (date):

**Conditions of Hire – Indoor Stadium
South Yarra Sports**

Hire Charges per Hour:

- Whole Court \$70.00 (GST inclusive)
- One Third Court \$30.00 (GST inclusive)
- Two Thirds Court \$60.00 (GST inclusive)

All bookings must provide a contact name and address details for emergency purposes.

Casual and one off bookings will be required to report to the reception of South Yarra Sports prior to the booking time to settle hire charges.

South Yarra Sports, located on the school grounds, manages the operations of this facility. South Yarra Sports must be contacted and advised of all situations arising, pertaining to the health and safety of user groups, including the reporting of hazards and damage to equipment and property. The South Yarra Sports Centre can be reached at

679 Chapel Street, South Yarra
03 9823 7116 or 03 9823 7172

- Melbourne High School facilities are non-smoking and dry areas. Alcoholic beverages may not be sold or consumed on the premises, unless written authorisation has been granted.
- Food and beverages are not permitted in the stadium area. The stadium is to be left clean by the hiring group. Failure to do so will result in additional charges.
- Sticking tapes are not to be applied to the floor surface. Nails, bolts, screws, pins etc are not to be driven into any surfaces.
- Hirers are not permitted to use equipment that is not designated to the hirers sport.
- Any damage caused to the facility during hire by a user group will be costed in consultation with the hirer, who will then be required to pay all associated costs.
- All hiring groups must be appropriately attired for the facility. Sports footwear only on the court surface. No hard soled footwear permitted.
- South Yarra Sports/Melbourne High School staff reserve the right to expel the hiring group or any participant of the group for misconduct and/or unruly behaviour including:
 - . Offensive language (swearing, cursing and personal abuse)
 - . Threatening behaviour - any behaviour that intimidates another person
- Payment of court hire is to be paid in full prior to the commencement of play. No payment – No play.
- The hirer is required to give South Yarra Sports 24 hours notice of cancellation of the booking.
- The hiring group must vacate the stadium at the conclusion of the hire period with the stadium in a neutral setting.
- Breach of any of the above conditions of hire will result in an immediate cancellation of the booking by South Yarra Sports Staff.

Please respect the Centre, equipment, change rooms and associated facilities and keep them clean. This will maintain the condition of the facility for your continued enjoyment.

Emergency Procedures:

Follow these steps in an emergency:

- Stop all activities and alert all participants to leave the effected area immediately.
- Proceed to the designated or nearest exit as indicated by South Yarra Sports staff.
- If the situation occurs after hours contact Emergency Services (000) then contact South Yarra Sports on call manager